



ARMY RUGBY UNION
President
General Sir Peter Wall KCB CBE

From Colonel MV Pemberton
Director of Community Rugby

ARU/63

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All Member Clubs and Website

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ARU CAPITAL PROPERTY FUND AND ARU COMMUNITY TOURING FUND

On 17th November 2010 the ARU Management Board approved the attached protocols relating to Special Purpose Funds to support Community Tours and the purchase of Capital Property.

This is a major step forward for Community Rugby and I look forward to receiving applications that will widen participation in the game and encourage development that allows each individual to play safely at the highest level that they are capable of.

In terms of equipment, I have heard, from both Coaches and Units about the difficulties of training front row forwards to play safely at sub-unit and unit level so will particularly welcome bids to restore, replace or provide scrummaging machines. If there is sufficient demand I will seek to group these purchases in order to obtain the best deal for the ARU.

Whilst I hope that the protocols are self-explanatory I am more than happy to discuss any proposals informally – please either ring me at work or email me an outline of your proposal and let me get back to you.

Let's get more Rugby played!

Signed Electronically

MV Pemberton
Director of Community Rugby

ARU CAPITAL PROPERTY FUND

The aim of the ARU Capital Property Fund is to procure equipment that supports the aims of the ARU generally and the Mission Statement of the ARU Community specifically.

ARU Community Rugby Mission Statement:

- Continue to develop the structured season and encourage ever wider participation (men and women) in local and Army-wide competitions.
- Develop a clear development path to Representative Rugby for every capable individual.
- Maintain a duty of care for players.

Capital Property. For the purposes of this fund Capital Property is defined as equipment that has an anticipated serviceable life exceeding 5 years. For a transitional period this fund may also be used to refurbish or improve existing capital equipment, however procured, that meets the aim of this fund.

Procurement Process:

Bidding: Branches of the ARU¹, Army formations, Stations, Units and Member Clubs of the ARU may bid for Capital Property using the MOD standard “One Page Business Case”. The Bid, which should explain how the equipment will further Community Rugby within the Army, should be submitted in the first instance to the ARU Office. Director of Community Rugby would welcome informal discussion during development of the case.

Authorisation: Director of Community Rugby is responsible for the management of the Capital Property Fund, but is to discuss all proposals exceeding £10K with the ARU Financial Director prior to authorisation.

Purchase: Procurement will be through the ARU Office.

Management: The “Business case” should include detail of how the equipment will be accounted for maintained and managed through life.

Ownership: Capital Property procured using this fund remains the property of the ARU until disposal.

Disposal: Capital Property may only be disposed of with the written authority of the ARU. The authority will include direction on any monies raised during disposal.

¹ Referees, Coaches etc.

ARU COMMUNITY TOURING FUND

The aim of the ARU Community Touring Fund is to provide financial support for Rugby Tours that support the aims of the ARU generally and the Mission Statement of the ARU Community specifically.

ARU Community Rugby Mission Statement:

- Continue to develop the structured season and encourage ever wider participation (men and women) in local and Army-wide competitions.
- Develop a clear development path to Representative Rugby for every capable individual.
- Maintain a duty of care for players.

Application: Application for support from the ARU Community Touring Fund should be made to the ARU Office. The application should invariably follow the format (and in general the timelines) used in applying for ASCB authorisation and support, and should detail the aims of the tour, rugby activity planned, overall costs and funding sources (including specific detail on likely player contributions).

Timelines: As the fund has just been created applications are presently welcome at any time in a tour's planning process. However, from season 10/11 major funding decisions will be made biannually.

Authorisation: Whilst Director Community rugby is responsible for approving disbursements from the fund he is to discuss all disbursements exceeding £10K with Director of Finance prior to authorisation.

Reports. Any organisation receiving funds from the ARU Community Touring Fund is required to submit an article, including images, for inclusion on the ARU Web Site.

Notes:

When determining allocations Director Community Rugby intends to take into account the level of funding provided to the applicant club by the ARU. The aim of this consideration is purely to ensure that the fund encourages wider participation in rugby rather than being distracted towards providing cheaper tours for relatively well funded organisations or individuals.